

REPORT OF INDEPENDENT CONTRACTOR(S)



05420700



See detailed instructions on page 2. Please type or print.

SERVICE- RECIPIENT (BI	JSINESS OR GOVERNMENT ENTITY FEDERAL ID NO.	CA EMPLOYER ACCOUNT NO.	SOCIAL SECURITY NO.	NO. OF FORMS NEEDED
MMDDYY				
SERVICE-RECIPIENT NAME / BUS	SINESS NAME		CONTACT PERSON	
ADDRESS			TELEPHONE NO.	
CITY			STATE ZIP	
SERVICE- PROVIDER (IN	DEPENDENT CONTRACTOR):			
FIRST NAME	MI	LAST NAME		
SOCIAL SECURITY NO.				
START DATE OF CONTRACT	AMOUNT OF CONTRACT	CONTRACT EXPIRA	ATION DATE CHECK HERE	IF CONTRACT IS ONGOING
FIRST NAME	MI	LAST NAME		
SOCIAL SECURITY NO.				
START DATE OF CONTRACT	AMOUNT OF CONTRACT	CONTRACT EXPIRA	CHECK HERE	E IF CONTRACT IS ONGOING
FIRST NAME SOCIAL SECURITY NO.	MI	LAST NAME		
START DATE OF CONTRACT	AMOUNT OF CONTRACT	CONTRACT EXPIRA	TION DATE CHECK HEI	RE IF CONTRACT IS ONGOING

INSTRUCTIONS FOR COMPLETING THE REPORT OF INDEPENDENT CONTRACTOR(S)

WHO MUST REPORT:

Any business or government entity (defined as a "service-recipient") that is required to file a Federal Form 1099-MISC for service performed by an independent contractor (defined as a "service-provider") must report. You must report to the Employment Development Department within twenty (20) days of EITHER making payments of six hundred dollars (\$600) or more OR entering into a contract for \$600 or more with an independent contractor in any calendar year, whichever is earlier. This information is used to assist state and county agencies in locating parents who are delinquent in their child support obligations.

An independent contractor is further defined as an individual who is not an employee of the business or government entity for California purposes and who receives compensation or executes a contract for services performed for that business or government entity either in or outside of California. For further clarification, request *Information Sheet: Employment Work Status Determination* (DE 231ES). See below for additional information on how to obtain forms.

YOU ARE REQUIRED TO PROVIDE THE FOLLOWING INFORMATION THAT APPLIES:

Service-Recipient (Business or Government Entity):

- Federal employer identification number
- CA employer account number
- Social security number
- Service-recipient name/business name, address, and telephone number.

Service-Provider (Independent Contractor):

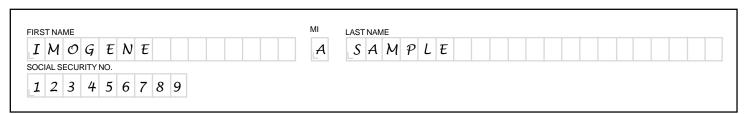
- First name, middle initial, and last name
- Social security number
- Start date of contract OR date payments equal \$600 or more
- Amount of contract (including cents)
- Contract expiration date

HOW TO COMPLETE THIS FORM:

If you use a typewriter or printer, ignore the boxes and type in UPPER CASE as shown. Do not use commas or periods.

FIRST NAME IMOGENE	A	LAST NAME SAMPLE
social security no. 123456789		

If you handwrite this form, print each letter or number in a separate box as shown. Do not use commas or periods.



GENERAL INFORMATION:

If you have any questions concerning this reporting requirement, please call (916) 657-0529. You may also contact your local Employment Tax Customer Service Office listed in your telephone directory in the State Government section under "Employment Development Department." Or you may access our Internet site at www.edd.ca.gov.

To obtain information for submitting Report of Independent Contractor(s) on magnetic media, call (916) 651-6945.

To obtain additional DE 542 forms:

- Enter number of forms needed in upper right hand corner on front of form, or
- Visit our Internet site at <u>www.edd.ca.gov</u>, or
- For 25 or less forms, telephone (916) 657-0529, or
- For more than 25 forms, telephone (916) 322-2835

HOW TO REPORT:

Please record the information in the spaces provided and mail to the following address or fax to (916) 255-3211:

EMPLOYMENT DEVELOPMENT DEPARTMENT P. O. Box 997350, MIC 99
Sacramento, CA 95899-7350